

# Oliver Brueckweh

## Master Cabinet Maker / CAD Specialist

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### EMPLOYMENT HISTORY IN CANADA

THE JOINERY	<b>Master Cabinet Maker</b> <b>Draftsperson</b>	<b>01.02.-15.07.2007</b>	<b>Canada</b>
	<b>Areas of Expertise:</b> <ul style="list-style-type: none"><li>➤ Technical drawings in CAD 2/3D</li><li>➤ Trade fair Construction</li><li>➤ Furniture Construction</li><li>➤ Window and Door Construction</li><li>➤ Varnishing and Oiling</li><li>➤ Staircase Construction</li></ul>		
ARRO KITCHENS	<b>PRODUCTION MANAGER</b>	<b>15.07.2007 – 01.06.2008</b>	<b>Canada</b>
	<b>Areas of Expertise:</b> <ul style="list-style-type: none"><li>➤ Development and implementation of production management systems where applicable and cost effective.</li><li>➤ Development and administration of production job data base.</li><li>➤ Advised senior management on production issues as required.</li><li>➤ Worked with all production staff and supervisors to ensure operators use equipment in proper manner.</li><li>➤ Trained all employees with every aspect of cabinet making.</li><li>➤ Developed budget and production goals for production area.</li><li>➤ Monitored and controlled production activities.</li><li>➤ Developed monthly and weekly production schedules.</li><li>➤ Developed, implemented and administrate an appropriate manufacturing Resource Planning and Control System.</li><li>➤ Monitored production procurement to ensure material and supplies are available when needed for production.</li><li>➤ Administrate personnel policies for production personnel.</li><li>➤ Defined and developed production policies and procedures.</li><li>➤ Provided production reports to management as required.</li><li>➤ Provided Leadership to all production staff including, support, training and expertise.</li><li>➤ Attended all management meetings and presents reports as requested.</li></ul>		

**Areas of Expertise:**

- Create Technical drawings to customer's satisfaction.
- Implemented CNC machine for faster work process and quality advancement.
- Create shop drawings for production use, including CNC programming.
- Responsible for scheduling in conjunction with the General Manager, Office Assistant and the Installer Coordinator
- Supervise, co/ordinate and schedule the activities of carpenters who construct, renovate and maintain structures of wood and other building materials and build and install interior finishing in residential, commercial and industrial buildings; and of cabinetmakers who construct and repair custom wooden cabinets, furniture, fixtures and related products.
- Establish methods to meet work schedules and co-ordinate work activities with other departments.
- Requisition materials and supplies.
- Resolve work problems and recommend work measures to improve productivity, Train or arrange for training of workers.
- Recommend personnel actions such as hiring and promotions.
- Ensure standards for safe working conditions are observed.
- Prepare schedules and other reports.
- Also supervise, co-ordinate and schedule the activities of related apprentices, helpers and labourers.
- Assist in receiving duties; office procedures (paper flow).
- General "Housekeeping" of shop facility and work sites.
- Settle differences of opinions with peers or supervisors within the framework of the grievance procedure in a timely manner.